

Records Request Form – Court Cases

Mail To:

Williamson County Archives
P.O. Box 1006
Franklin, TN 37065-1006

Please call 615-790-5462 and select
Option 1 if you have questions about
your request.

Please fill out the following information. Use this form to request case files, court minutes, and divorces. Search our online index for references to specific court cases.

Patron

Name_____

Address_____

City/State_____

Zip Code_____

Phone Number_____

Email_____

Court Case Requested (Please request 1 file per form)

Additional Information to Aid Search, e.g. spouse's name, names of children, date range

Payment & Mailing

-Each request is \$5.00.

-Requests include 20 pages. Additional pages are \$0.15 per page.

Please call the Archives before sending payment to ensure the amount is correct.

-Make checks/money orders payable to the Williamson County Archives.

-Mail the Records Request Form and check/money order to the mailing address above.

-The court cases will be mailed to you after payment and the Records Request Form(s) have been received.

Internal Use Only

Staff Initials_____

Date Received_____

☐

Email

☐

Mail

☐

Online Form

☐

Phone

Date Payment Received_____

Date Patron Notified_____

Date Delivered_____

Method of Delivery_____